**KNOCK CHRISTIAN CENTRE – HEALTH AND SAFETY ASSESSMENT FORM**

Dun Fell Christian Trust have assessed the risks associated with the facilities we hire to user groups. It is the responsibility of group leaders to assess and minimise the risks of any activities their groups carry out as part of their programme.

| RISK ASSESSMENT FOR:  Bedrooms and communal rooms | NAME:  Phil Wildsmith | DATE:  07/01/2023 | REVIEW DATE:  07/01/2024 |
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| **POTENTIAL HAZARDS:** | **WHAT IS IN PLACE TO MINIMISE THE RISK ALREADY?** | **FURTHER ACTION REQUIRED TO MINIMISE RISK (if necessary)** |
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| Fire  Minor injuries  Games Hall | * Alarm system fitted * Water and CO2 extinguishers provided * Fire doors and closers fitted * Emergency lighting and exit doors fitted, with appropriate signs * All rooms have egress points via windows at ground floor level * Designated assembly point in car park, with sign * Biomass boiler positioned in separate, locked unit away from accommodation. Keys further locked away for warden’s control only. Pellet store locked separately. * Lightening conductor was raised above boiler flue in 2017 to mitigate risk to flue * Non-carpeted internal steps have hazard tape fitted * Hand rails fitted too internal stair walls * First aid boxes provided in kitchen and dining room * Reinforced glass block windows fitted * Fluorescent ceiling lighting replaced with wall mounted heavily protected LED lighting in 2017 * Games equipment stored in a separate cupboard off the Games Hall | * Annual inspection and testing by external company * Weekly alarm test by wardens, and records maintained * Fire safety assessments carried out by external consultants * Accident book provided for reporting injuries and near miss events * Group asked to feed back any issues on departure |
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